

GLEN ECHO PARK PARTNERSHIP FOR ARTS AND CULTURE, INC.
BOARD OF DIRECTORS
MINUTES OF JULY 14, 2021

Present: *Bonnie Casper, Dia Costello, David Greenbaum, Dan Hanlon, Heather Hanson-Rivas, Ken Hartman, Ronda Keys, Les Mardiks, Mara Mayor, Martha Morris, Willem Polak, Mike Zangwill*

Absent: *Chris Fromboluti, Samir Paul, Irena Savakova, Frankie Stankovic*

Guests: *Greg Grant, General Counsel, Shulman Rogers
Matt Higgins, representing Councilmember Friedson*

Staff: *Katey Boerner, Debbie Mueller*

1. President Martha Morris called the meeting to order at 7:04pm and introduced members.
2. Approval of Minutes—**VOTE: The minutes from the JUNE 9, 2021 meeting were approved unanimously.**

3. Financial Report – Dan Hanlon

Katey provided an overview of the proposal to provide funding for an expanded development capacity and staff function. This comes after Debbie Mueller, Development Director, offered her resignation as she has accepted another position. The assessment completed by consultant Susan Kelly in 2020 provided recommendations that included expanding the expenditure on development staff and supports, including: increasing the Development Director from 30 hrs/wk to full-time; increasing the part-time assistant from 20 hrs/wk to full-time later in the year; and investing in a more robust development database. Katey presented an amended FY22 budget to include salaries and benefits and technology costs as well as \$20k in contract fees for grant writing and event planning. The Development Director will focus on major funders/donors including family foundations, working with Board and their contacts. The Partnership will advertise this position and it will take a few months to get someone and the other pieces into place. Budget increases will be \$84k in FY22 (partial year) and \$123k in FY23. This structure represents one fewer person than Susan Kelly recommended. The previously approved FY22 budget has a projected loss of \$370k (due to COVID impacts on earned income); approval of this revised budget would expand the expected loss for FY22 by \$85k for a total loss of \$454k for this year only.

Dan reported that the finance committee discussed the \$150,000 SBA loan that we received last year and are holding – we will continue to hold this for cash needs that might arise and begin to make payments on the loan.

Bonnie noted that the Board's full Development Committee has not had any input into this plan, although Bonnie and Frankie are on executive committee and had input. Bonnie

suggested we add approximately \$10k for a consultant to help with the search process and interviewing candidates. Bonnie recommends Susan Kelly for this role as she is familiar with the organization.

Dan recommended that the organization minimize outside consultant costs as much as possible. The Partnership should hang-on to the SBA loan for another 12-18 months and hope to be able to get it off the books rather than use it and go into debt. The Partnership has already started paying the low interest payments that went into effect after the first year of having the loan on our books. Also, we have \$320k in excess operating funds, but we don't want to drain that fund – current projections for this year show us using this up entirely and going beyond this amount.

Willem suggested that we reach out to funders that could help with the search process at no cost, possibly the Meyer Foundation or Cafritz Foundation/COMPASS. Martha noted that members of the Development Committee would be engaged in search process.

Katey proposed using Susan Kelly on an hourly basis (\$300/hr) for a smaller amount of money (\$3,000 estimate) as opposed to contracting her for \$7,500-\$10,000 to run the search process. The group was in agreement that this seemed the best course at this time and could be revisited later if the search process needs additional assistance. Katey will post the job description through the usual places and see what happens; if we are not getting the applicants that we are looking for, then we can contract for assistance. Katey presented an interim plan while we do not have a development director in place that included using Susie Leong, the part-time assistant, for more hours, contracting someone to work on the grants for us and Katey putting more time toward this area to act as Director of Development.

Martha noted that it is a very competitive market to get fundraising staff and we want to position ourselves for a future capital campaign, however this is new for the organization to take-on such a high costs that are unfunded.

VOTE: The Board approved the revised FY22 budget as proposed by the Finance Committee unanimously in order to build development program.

4. President's Report – Martha Morris

Martha reported on the evaluation survey conducted at the end of June: 14 people completed the survey. This process provides a chance to pinpoint where we think we have strengths and weaknesses. Overall, the Board gave itself high rankings for living through the COVID pandemic and the success of general fundraising for the Park as well as accomplishments of the work on innovation, master planning, DEI, and fundraising. The Board gave lower marks to itself in the areas of understanding financials and Board recruitment. The Board needs to build as a team, perhaps through planning another retreat or spending more time socializing in less formal environment. Martha encouraged Board Members to spend more time in the Park by coming to events, taking classes, etc. Priorities

to focus on in the year ahead include: moving the master plan process forward; developing the DEI plan; and strengthening the development program and board involvement in fundraising.

Martha will review the strategic plan and develop a task list for each Board Committee and how each committee will build on strategic objectives.

A questionnaire will go out to each Board Members soon as part of the evaluation of the Executive Director.

Martha reviewed the draft Board Member Agreement, which is considered a nonprofit best practice and makes sure that everyone realizes the obligations of Board Members. The organization needs 100% Board giving; note \$3k give/get with exception of County appointees and ex officio Board Members. Martha will send the final agreement to Board Members and she asks that they sign the agreement and the conflict of interest disclosure form before the end of the summer.

5. Master Planning/Facilities Report – David Greenbaum

David recently participated in the Urban Land Institute (ULI) advisory plan for the Institute of Texas Culture. He suggested that Glen Echo Park would benefit from a similar cross disciplinary panel. If we want to convene a panel with Urban Land Institute, there are different costs associated with either an on-site or virtual session. The result would be a report we can use to inform our discussions with County and NPS – the panel would give us recommendations to build momentum toward our master plan. This would also build national awareness of GEP and bring in resources beyond our inner circle. GEP is extremely complex and we are at a point where it is critical to get diversity of input of ideas. We can try to submit grant for this, although not clear on the timing. He will report more at our next meeting and work to pull the information together. The Master Planning committee is in favor of submitting this grant request.

6. Executive Director Report – Katey

Katey arranged tours for the Board with Jack Rasmussen to view the Raya Bodnarchuk exhibition at American University's Katzen Art Center.

Facilities – Arcade Building exterior restoration is underway. We are also working on the offices below restrooms (old NPS offices) as this is going to be used by the Washington Revels (temporarily housed on the third floor of the Arcade Building). The Washington Conservatory will then take the third floor space.

The upcoming Carousel family day will feature music sponsored by the Washington Conservatory, including a brass ensemble that will play inside the Carousel building while

folks are riding. Carousel ridership is lower due to COVID, but income is strong with the online ticket sales. We are working with Praline to reopen the café.

Staff member, Mikea Martin is providing assistance with rentals on a part-time basis. Ama is working on education programs and exhibitions. We hired Emily Stone as Exhibitions Coordinator and will get additional help to plan juried exhibitions from contractors.

The Labor Day Art Show intern is coordinating the show and we will host a preview reception for donors Friday before the weekend. Summer camps are going well but with limited attendance due to the pre-arranged COVID structure. The fall catalog will again be digital. The Yellow Barn will ramp-up slowly with in-person classes. Silverworks will reopen in the fall. Adventure Theatre MTC built a stage behind the Irish Inn and they have started outdoor performances. The Puppet Co. will reopen in the fall with a Halloween show.

Katey noted that she has been discussing covid protocols with our attorney (Greg Grant) and staff have been using Montgomery County policies as a guideline. Private rentals vs. public programs enable them to make their own rules regarding requirements of attendees. We do want to do our best to ensure a safe and healthy environment for the public and our instructors/employees.

Katey encouraged Board Members to visit our exhibitions and attend our free Summer Concerts every Thursday evening.

7. Old Business/New Business

Mara asked about repairs to the upper lot to fix dangerous pot holes. Ken will be meeting with NPS on capital needs soon and will add this to the agenda.

Dia Costello mentioned the Town of Glen Echo's summer picnic on Sunday, including a pie eating contest. She noted that she purchased several prizes at the Park, including the Carousel print.

Meeting was adjourned at 8:37pm.

Board of Directors Meeting
September 8, 2021
Glen Echo Park Partnership
7:15 PM

Present: *Martha Morris (Board President), Bonnie Casper, Mayor Dia Costello (zoom), Chris Fromboluti, David Greenbaum (zoom), Dan Hanlon, Heather Hanson-Rivas, Ronda Keys, Les Mardik (phone), Mara Mayor, Samir Paul (zoom), Willem Polak, Mike Zangwill (zoom), Mary Gies (for CM Andrew Friedson), Ken Hartman*

Absent: *Irena Savakova*

Guests: *David Dise, Montgomery County, Greg Grant (general counsel - Shulman Rogers) (zoom)*

Staff: *Katey Boerner, Jenni Cloud, Clara Ferrari, Susie Leong, Ama Mills-Robertson (zoom), Emily Rogers (zoom)*

Clara Barton National Historic Site

The meeting was called to order at 7:15 PM. Prior to the meeting, members of the Board and Glen Echo Park Partnership (GEP) staff toured the Clara Barton National Historic Site (CBNHS) in preparation for discussion about an opportunity presented to GEP by the National Park Service (NPS) for GEP to take on the management and maintenance of the CBNHS and the grounds.

David Dise from the County is the County representative for the NPS/Montgomery County contract and for the contract between GEP and Montgomery County along with Ken Hartman, Special Assistant to the County Executive. Per David, NPS and the County could add the Clara Barton National Historic Site to the existing cooperative agreement for Glen Echo Park. Under the agreement, the County could partner with us as their Primary Cooperator to manage/maintain CBNHS.

If GEP is to participate as the lead manager of the CBNHS (i.e. the Primary Cooperator), we would be responsible for the operation/programming and maintenance of the site. Capital repair work and restoration should already have been completed by the NPS. Maintenance would probably be the responsibility of GEP. NPS would provide the County with a "turn-key" space.

With regard to how the space could be used/programmed - according to David Dise, the walls could be adjusted (unless it interferes with historically significant areas); ADA will need to be considered/built in; HVAC system is needed. A list of requirements could be created and presented to NPS for discussion.

NPS would do a “stabilization” of envelope/exterior. This does not mean they will “square” the building either. NPS would tighten up the envelope, but it may be hard to determine the heating/cooling costs as windows will not be replaced.

GEP will have to provide furniture for the space. NPS will provide a conditioned space but the rest is up to GEP to provide. If GEP declines, NPS would put out a call for proposals to occupy the space and program it. There will probably be few if any interested groups right now; if there was interest, these groups would probably not be equipped to work with NPS.

David noted that the real cost to us will probably not be in the renovation costs, but in maintenance. Cost to recondition the facility has been estimated to be around \$22 million which NPS is attempting to obtain. Bonnie Casper asked whether GEP could leverage funds from NPS to conduct a master plan of the entire Park that would include CBNHS. David Dise was not optimistic that they would do that, but it could be asked and positioned as a “campus wide strategy.” David added that the main parking lot is currently attached to the Clara Barton House and under NPS control; a principal benefit of the proposal is that the CBNHS likely includes the big parking lot.

Chris Fromboluti asked whether there are any current GEP cooperators interested in CBNHS and whether a new bridge would eventually be needed to connect the two areas (since CBNHS is somewhat isolated from GEP). Dan Hanlon added that a visitor center could be built separately in the future; this could help preserve the house.

Traffic flow/impact and access could be a Town concern. Further assessment is needed to determine what the impact would be for GEP and for the Town. It could bring more visibility to GEP, more space, and maybe earned income.

Any proposed programming of CBNHS should be aligned with GEP goals. Martha noted that the spaces in the house are small and wondered if they would be useful (potentially as classroom space).

Katey Boerner added thoughts:

- House has limited use; but could be used
- GEP should be at the table to discuss what happens to CBNHS
- GEP has a process for determining programming; programming determination should not be rushed even though GEP could use the space
- A big consideration is the cost to maintain the space; but also don't want the space to deteriorate further
- A feasibility study should be conducted; to be led by Chris Fromboluti

NPS at this point wants to know if there is an expression of interest in the proposal.

(See Attachment: Clara Barton House Briefing Docs)

Motion by Chris Fromboluti:

The Glen Echo Park Partnership Board expresses support and interest in pursuing management of the programs and operations of the Clara Barton National Historic Site in partnership with Montgomery County and the National Park Service.

Motion seconded by Bonnie Casper. Motion approved; none opposed.

Minutes

Bonnie motioned to approve Board minutes from the July 2021 meeting. Dan Hanlon seconded the motion. July 2021 Board Minutes approved.

(See Attachment: July 14, 2021 Board Minutes)

Finances / Treasurer's Report

Dan Hanlon presented the financial report. GEP is currently running a planned deficit in the current fiscal year as originally budgeted. FY21 closed in the black due to County, State and federal assistance. There will be a rough 6-9 months in FY22 where income falls short of expenses. The Finance Committee will prepare a report after its upcoming meeting.

(See Attachments: Financial Statements FY21 Year End, Financial Statements July 31, 2021)

Board President Report

Frankie Stankovic has resigned from the Board which left the Secretary position vacant. Irena Savakova agreed to take on the Secretary position and has been appointed by Martha as President per the by-laws.

Martha reviewed the Board Tasks and Committees for FY22. Martha noted that they are proposing to rename the Master Planning Task Force the Long Term Planning and Design Task Force and are adding the Diversity Task Force as a new committee. It was suggested that the Diversity Task Force name be expanded to be "Diversity, Equity, [Accessibility] and Inclusion Task Force." MarthaMorris motioned to approve the new name and new task force. Chris Fromboluti seconded the motion. Motion approved.

The list of tasks for each of the committees was reviewed. Not all tasks for each committee will get accomplished each year; but the tasks are the responsibility of each committee. Martha reminded all that Board Agreement and Conflict of Interest forms must be signed and submitted by Board Members.

(See Attachments: Draft Board Committee Tasks and Committee List FY21, Conflict of Interest Forms)

Master Planning Committee Updates

Chris asked whether the visitor survey was conducted. Due to COVID this task was suspended until visitorship is back to more normal levels--this study is important as it will inform planning. Chris Fromboluti provided an update on the Master Planning process. GEP has an opportunity to work with the Urban Land Institute (ULI) to help with the long term planning/master plan. An

application has been submitted for a grant (in-kind panel) to enlist the help of a panel of experts in sustainable design, land use, etc.

Covid Updates

Katey provided an update on the COVID policies. The County has ordered that masks be worn in all indoor facilities. GEP will align with the County policies. Safety for patrons and staff is a priority but GEP will not regulate beyond the County mandate. Recreational activities and rentals will be asked to follow the County policies. Because each activity/rental is different, GEP will provide a framework for them to follow; they can exceed the guidelines. GEP will follow the County requirements for employees.

The cooperators/rentals will be able to enforce the policies as they like, but will have the basic guidelines/framework: masks indoors (not required for outdoor activities), masks are recommended for certain activities (outside dancing).

Whether or not proof of vaccinations is required to attend events (or further requirements) will be left to the discretion of the cooperators/partners. GEP is providing the venue for the events; the specifics will be determined by the cooperators or those hosting a private function. GEP will not dictate specific requirements beyond what the County has outlined.

(See Attachment: Covid Health Policies Outline)

Staff Updates

Ama Mills-Roberts gave an update on the Labor Day Art Show (held 9/3 to 9/6). This was the 50th anniversary of the show. 200 artists and over 600 artworks were on display and for sale. Gross revenues are estimated at \$50,000 (a marked increase from prior years which was closer to \$30,000). Estimated attendance 1,500-2,000 people.

During the Labor Day weekend, GEP also held an open house for Fall classes. There were new instructors there as well as demonstrations. A dance showcase also took place that weekend. Donor John Hanson underwrote the showcase. The dancers were very happy to have dances back at GEP. About 700 people attended the showcase. 307 rootbeer floats were distributed. An estimated 3000 people visited the Park during the weekend activities.

A Carousel Closing Day festival will be held on September 26. This will be a family event with performances and activities. Elected officials and major Carousel sponsors have been invited to attend and to visit a special VIP/Hospitality tent. The Carousel closes in September because of NPS requirements. October is also the month when the Carousel animal paint is touched up as needed (before it gets too cold).

Emily Rogers provided updates on the Carousel and maintenance. Since the Carousel opened in May, ticket sales have done well. They have been able to run at full capacity. July 2021 revenue: \$27K vs July 2018: \$12K (2019 Carousel season was shortened, 2020 season closed); August 2021 revenue: \$22K vs August 2018: \$14K

The Carousel Family Day in July was a big success. Washington Conservatory of Music provided live music for the Carousel. The Band Organ Rally Day was also successful. Two online lectures about the Carousel were held over the summer; a Story Time event is scheduled for September 18.

The Arcade roof repairs and painting are nearly complete; maintenance crew remains short-staffed (the search continues). GEP is seeking GEBAC (biohazard/covid) safety cleaning accreditation for spaces that it manages.

Katey provided an update on the search for the Director of Development position. First round interviews will take place the week of September 13th. For the 2nd round of interviews, Board members will be involved. To cover development needs in the interim, Susie Leong, current membership manager, and Paula Ross (contractor) are assisting Katey with grants and donation management. Grants have been submitted for the NEA (American Rescue Plan); Arts Forward (Greater Washington Community Foundation), Economic Development Grant, Cafritz. Preparing for Year End Appeal.

Willem Polak motioned to adjourn the meeting. Seconded by Heather Hanson-Rivas. Meeting adjourned at 8:45 PM.

**Board of Directors Meeting
November 10, 2021
Glen Echo Park Partnership
7:00 pm on Zoom**

Present: *Martha Morris (Board Chair), Bonnie Casper, Mayor Dia Costello, Chris Fromboluti, Mary Gies, David Greenbaum, Dan Hanlon, Heather Hanson-Rivas, Ken Hartman, Ronda Keys, Les Mardiks, Mara Mayor, Willem Polak, Irena Savakova, Mike Zangwill*

Absent: *Samir Paul*

Guests: *Gregory Grant (general counsel – Shulman Rogers)*

Staff: *Katey Boerner, Jenni Cloud, Clara Ferrari, Susie Leong, Ama Mills-Robertson, Emily Rogers*

Martha Morris called the meeting to order at 7:05 pm.

Minutes

Mara Mayor motioned to approve the minutes from the previous meeting and Dan Hanlon seconded the motion. September 2021 Board Minutes approved. *(See attachment: September 8, 2021 Board Meeting Minutes)*

Treasurer's Report

Dan Hanlon presented the financial report. All profit/loss statements are in Dropbox. We're on track based on budget projections. There is a need to concentrate on earned income now that we're getting back to "normal" activity levels. We can't anticipate the same amount of emergency grants we had last fiscal year, so we need to focus on returning to levels of earned income prior to the pandemic.

Katey Boerner added that we're waiting on annual grants payments from State and County. We got a \$20k grant from Montgomery County via Economic Development Corp earlier this year, and the County is still considering potential emergency funding for arts, which could happen in the next few months, but no other details at this time. *(See attachment: Financial Statements September 30, 2021)*

President's Report

Martha Morris commended staff for successfully wrapping up the carousel season and executing many successful events throughout the fall. The next focus is operations of committees and ensuring that they're all up and running smoothly. There is a lot of work to do, a wide variety of goals to pursue, and major efforts with the board and staff working together. Martha thanked board members for completing their commitment forms and encouraged them to refer to the document periodically to stay on track with responsibilities.

Long Term Planning & Design Task Force Report

David Greenbaum provided an update on the Urban Land Institute (ULI) opportunity. ULI has committed to offering a 3-day workshop for GEPP at a significantly discounted price of \$8,000. A project of this scale normally costs \$80,000 - \$100,000, but they sought grants to make it more affordable for us. The workshop is scheduled for the week of January 10th 2022 and will involve site visits, interviews with stakeholders, a presentation about recommendations, and an extensive write-up on their findings. Board members will be invited to participate in the process and more details will follow. Staff is assembling lots of background material in preparation for the workshop. *(See attachment: Urban Land Institute Project docs)*

Chris Fromboluti discussed the opportunity with the Clara Barton National Historic Site that was introduced at the previous board meeting. As the board decided in September, David Dise from Montgomery County wrote to NPS to convey interest and our questions about the project and there have been some promising conversations with GWMP Superintendent Charles Cuvelier, but otherwise nothing formal has really happened in relation to the project. Charles expressed an interest to get the capital renovation project for the house included in the FY23 budget and the deadlines for that are approaching in the early months of 2022.

Chris mentioned a need to brainstorm potential uses and partners for the space, perhaps something in line with Clara Barton's legacy such as art therapy, but it's still early in the process and there is more research to be done/MOU study.

Facilities Committee Report

Dan Hanlon confirmed that the Arcade Building work is complete.

Dan recapped a recent site visit from members of the Association for Preservation Technology, Washington DC Chapter (APTDC). Preservation architects toured the park along with NPS staff.

Last month, a large meeting took place with representatives from GEPP, NPS, and Montgomery County to discuss renovations of the Spanish Ballroom. To summarize:

- Conditions Assessment: will be completed by an NPS IDIQ contractor, preferably as soon as possible.
- Goal would be to complete conditions assessment by FY23, have it secured and do design in FY24, and then do the work in FY25.
- GEPP has committed to arranging a meeting with Patrick Sparks, the engineer who specializes in social dance floors, and has shared a folder with NPS for materials they need for their reports.
- Several board and staff members remarked about how NPS leaders and architects seem eager to get things done and move forward soon on this project.

Fundraising Report

Bonnie Casper informed the board of a recent event hosted by volunteer Barbara Martin this past Sunday which went well and had a good turnout. Barbara raised over \$25,000 to stabilize the fountain ruin by the Arcade/Irish Inn and improve the landscaping in memory of a friend. In the spring, GEPP will organize and host a dedication ceremony for the white oak tree (which the board previously approved and will fund) in honor of Congressman Jamie Raskin's late son.

The Committee expressed an interest in having more events (perhaps 1 per quarter) and bringing more people into the park.

The committee intends to continue following the path that was recommended by consultant Susan Kelly last year.

GEPP anticipates hosting a gala in the spring of 2022 although it may differ significantly from galas of past years, most importantly taking place in more of an outdoor setting and likely being more informal. Prior to the pandemic, gala planning for 2020 had already taken place, so a template is established, and it should not require too much additional planning.

Katey Boerner announced the official hiring of a new Director of Development, Jilna Kothary, who will begin in January after completing year-end appeal at her current organization - Shepherd's Table. Katey and Susie Leong will manage GEPP's year-end appeal and follow the plans that Debbie Mueller had originally outlined. Susan Kelly will also be available for support. Katey encouraged board members to start thinking about who to reach out to and how to do so. We are using a new database system this year with tools that make it fun/easy and might offer board members more of a social media engagement opportunity. Our goal is to get \$100,000 from year end appeal. From the Gala we try to net \$100,000 towards operations.

Katey reported that work on annual funding for the arts from the county and state is ongoing, and we want to maintain that for general operations. Montgomery County Arts Council grant is important and GEPP receives approximately \$150,000 from the state each year. The county budget is drafted in late December, wrapped up in January, and published in March.

DEAI Task Force Report

Ama Mills-Robertson summarized the DEAI meeting in September as a very productive discussion of the mission and goals of the task force. The purpose of the committee is to identify inclusion, equity, diversity, strengths, issues, and opportunities within all aspects of operations. They seek to develop strategies and ways to include partners, staff, and board members. Another meeting is scheduled for next week in which they will research consultants for long-term and short-term strategy planning, finalize a work plan, and draft a DEAI statement for the website. They also hope to make a vision bank of organizations that are working on this, and track their missions/visions/work as inspiration for GEPP. After being refined by the task force and approved by the board, a DEAI statement will be published on the website to show the public/community that the Partnership takes this very seriously. A training session for board, staff, and partners should be scheduled for after the New Year.

Staff Report

Katey Boerner gave an overview of recent activities in the park, such as:

- Leadership Montgomery's Core Class and Emerging Leaders both spent a day at the park last week.
- The resident groups are getting things up and running at the park—they are paying rent, but it remains uncertain how they're going to do financially in the coming months. Arts will be lagging behind other fields in terms of recovery, and it takes time to bounce back.
- Theaters returned to in-person, indoor shows with limited audience sizes and vaccination requirements. Turnout for both Puppet Co and Adventure Theatre was lower than they had hoped, but 3 shows are scheduled to open next week that will run through the holidays.
- Dances are being booked as private rentals with individual presenter groups, which has kept it very simple and allowed presenters to set their own rules for covid policies, etc.
 - o Almost all are requiring vaccination along with many classes.

- Outdoor spaces are in huge demand and rentals are going very well.
- In the final stretch of 2021, Washington Revels are doing eight performances in the Ballroom across two weekends in December.
- GEPP is not doing Winter's Eve this year, but both theater groups are coming together to do a Hanukkah event on Sunday December 5th. It will feature back-to-back productions, an hour-long break in between with a rabbi, latkes, and crafts. More info to come.
- Looking forward, Katey noted that 2022 marks the 20th anniversary of the Partnership as well as the 40th anniversary of the Washington Folk Festival and the 70th anniversary of Adventure Theatre.

Ama Mills-Robertson reported that fall enrollment is looking good with approximately 1400 registrations right now across 262 classes, most of which are in person. The winter catalog will be posted on the website on Thursday, November 11, and registration begins on Monday, November 15th. In 2022, GEPP will return to producing a class catalog biannually instead of quarterly. Current and upcoming exhibitions include:

- Stone Tower: Ephraim Rubinstein, who is giving an online talk Nov 11th at 6pm
- Popcorn: Glassworks group show
- Holiday Art Show / Sale will be Nov 20th – Jan 9th
- Exciting lineup of shows for 2022

Jenni Cloud reflected on the ongoing success of Carousel 100th content across many of GEPP's online platforms. Over 10,000 people have attended/engaged with the 27+ virtual and in-person events such as lectures, family days, oral history videos, and more. Katey and the board thanked Jenni for her extensive work to make the Carousel 100th events possible. More information about media coverage/attendance and links to the online resources can be found in the Dropbox.

Katey proposed a potential party/get-together with board members on Wednesday, December 15th. She suggested gathering at the Irish Inn and/or observing glassblowing in the park while having hot cocoa and drinks. There is no December board meeting.

Executive Session – Board Members Only

The board came out of executive session into the public session. Martha Morris reported that they had **voted to approve the Executive Director's compensation** and that she would be receiving a letter from the board. Katey thanked the board for their support over the past year and Bonnie for her service as Board President during that time.

The meeting was adjourned at 9:05 pm.

Board of Directors Meeting
February 9, 2022
Glen Echo Park Partnership
7:00 pm on Zoom

Present: *Martha Morris (Board President), Bonnie Casper, Chris Fromboluti, Mary Gies (for Councilmember Friedson), David Greenbaum, Dan Hanlon, Heather Hanson-Rivas, Ken Hartman, Ronda Keys, Les Mardiks, Mara Mayor, Samir Paul, Willem Polak, Mike Zangwill*

Absent: *Mayor Dia Costello, Irena Savakova*

Guests: *Gregory Grant (General Counsel – Shulman Rogers)*

Staff: *Katey Boerner, Jenni Cloud, Kathleen Duffy, Susie Leong, Ama Mills-Robertson, Emily Rogers*

Martha Morris called the meeting to order at 7:05 pm.

Minutes

Chris Fromboluti motioned to approve the minutes from the previous meeting and Bonnie Casper seconded the motion. **Vote: November 2021 Board Minutes approved.**
(See attachment: November 10, 2021 Board Meeting Minutes)

Treasurer's Report

Dan Hanlon presented the financial report. All profit/loss statements are in Dropbox. We're ahead of budget projections with an anticipated loss of \$320k. The Year End Appeal was close to achieving its target. It is important for the Gala to hit its target. *(See attachment: Financial Statements December 31, 2021)*

Katey Boerner added that we're seeking emergency funding from both the State and County and conversations are on-going. She is working with other arts groups to raise the visibility of this need. It is important for next year's budget to be breakeven. Work on the FY2023 budget will begin in March.

The Finance Committee approved the Carousel pricing plan for this summer. It is a hybrid of both single and group tickets and an all day pass. Emily Rogers noted the carousel will return to normal operating hours. Katey Boerner noted 20% of the ticket price goes to carousel maintenance and there are e-ticketing fees. *(See attachment: Carousel 2022 Season Plan)*

President's Report

Martha Morris discussed the upcoming board vacancies that will occur at the end of June since Chris Fromboluti, Mara Mayor, and Les Mardiks have reached their term limits. She thanked them each for their service to the Park. The total number of vacancies is 7. The Governance Committee created a recruitment statement to help attract candidates. The goal is to create a diverse board who can advocate for fundraising and help move the strategic plan and master plan forward with staff. Candidates will be interviewed in March and April. *(See attachment: Rev-Board recruitment statement draft Feb 6 2022)*

Martha noted everyone is working hard and making good progress on the committee assignments. In particular, she noted three important priority areas:

1. **DEAI Task Force** forging ahead on a work plan, training, and addressing programs
2. **Long range planning** has refined our campus enhancement plans and shared these with NPS, county political leadership, and the ULI
3. **Fundraising** is broadening it's membership, working with our newly hired development director and planning for efforts that support the Park's anniversaries (GEPPAC- 20 years, ATC-70 years, and Washington Folk Festival - 40 years).

(See attachment: FY22 Committee Tasks update 02-04-2022)

She then reviewed the strategic plan with the board, which was approved a year ago. The plan has been shared with ULI, NPS, the County. Martha encouraged members to share the document to help the park reach its goals.

We have **defined three centers of excellence** which will allow us to expand programs, attract new audiences, and improve the work of our cooperators. Our plans also include adding a new VISITOR Center, increased gallery and studio spaces, and retail and food service amenities. There is also the possibility of Clara Barton House as a new venue.

Martha emphasized that the work on realizing our vision will include the following steps:

- Building a team of board, staff and community members to advocate for this vision.
- Adding more staff and board members to support this work
- Completing a master plan and related studies
- Creating a capital campaign for major gifts, grants and appropriations
- Crafting compelling messages to attract support
- Projecting revenue and expense models to take us through the campaign and manage the new bigger and better Glen Echo Park.

These projects, once launched, **will take several years to complete** but will make Glen Echo the premier arts program in the region and a national model.

(See attachment: 8. Martha Morris - President's Report - Strategic Plan)

Fundraising Report

Bonnie Casper presented the Year End Appeal report and noted the effort raised \$90k.

(See attachment: YEA 2021 Report)

Bonnie gave an update on the Gala. Jamie Raskin will be the honorary chair. The theme is Carousel - Carnival. The event will be less formal, ending with dessert stations in the Bumper Car Pavilion. She encouraged everyone to rethink the Park's value and how to increase donation possibilities. *Board members should purchase tables and/or tickets!*

Jilna Kothary is researching private foundations and strategizing how to get larger private donors.

DEIA Task Force Report

Ronda Keys reported the taskforce is narrowing its focus to what can be accomplished this year including board training, creating a work plan and talking with other arts groups about how they are implementing DEIA. The committee developed a public statement for the website

and Ronda reviewed it with the board. Bonnie Casper motioned that the board endorse the statement as modified (remove “essential” and capitalize “P” - in park) and Chris Frombolut seconded the motion. **Vote: The Board approved the statement as modified. (See attachment: DEIA Public Statement)**

Katey Boerner announced she has been accepted in a pro-bono six month Executive Director DEAI cohort with COMPASS, a pro bono consulting organization. She will share the information she learns with staff and the Board.

Long Term Planning & Design Task Force Report

Chris Fromboluti gave an update on the Urban Land Institute panel which will take place March 8 to March 11th. Chris thanked David Greenbaum for securing ULI. ULI meetings will be recorded for those board members who cannot attend the meeting.

Chris reported that NPS responded to Montgomery County regarding Clara Barton House. NPS stated whoever took over the Clara Barton house would be responsible for the interior, exterior, and grounds after NPS has completed repairs. Martha noted that NPS has issued a RFEOI (Request for Expressions of Interest) from the public. The County/GEPPAC do not need to submit an application or proposal at this time.

Chris is meeting with Irena Savakova and the Leo Daly Planning Group to develop various levels of a master plan. The goal is to create a jumping off point to see what can be done at smaller price points and more conceptual in nature. Eventually this will provide a scope of work to begin soliciting the specialized services of professional planners.

Facilities Committee Report

Emily Rogers reported drainage work will be done this spring around the Crystal Pool. Conversations are ongoing regarding the Spanish Ballroom floor and other possible updates. She is working with NPS to resolve issues with the Carousel roof (bubbling and a leak) which are under warranty. Grants are being applied for to fund FY23 projects for the Crystal Pool and upper parking lot. Mike Zangwill noted the mural on the Bumper Car Pavilion needs to be refreshed (Note: This is not the original painting and it is a known issue and that would involve NPS review.)

Staff Report

Katey Boerner reported staff are starting to return to the office and on March 1st regular office hours will resume. Efforts are underway to hire summer staff. Work is continuing with Montgomery County to finalize the cooperator agreements and all tenants have received notices. The agreements will include CPI increases effective next year.

Ama Mills-Robertson reported winter session is underway with 200 classes being offered. The offerings include both in person and online. The team is currently working on the spring/summer catalog and registration opens on February 17th. Enrollment has increased over 2020 and is comparable to pre-pandemic enrollment. Camps will be held this summer and

include some new offerings as well the return of after camp care. Many partners are requiring vaccines for 5 and up.

Ama also highlighted some of the current exhibitions including Michele Herman (Stone Tower Gallery) who was written up in *The Washington Post* and James Terrell in The Popcorn Gallery. Exhibitions will continue to feature a broad spectrum of talent in the region utilizing an inclusion lens.

Jenni Cloud sent an email linking to the 2021 highlights and the Maryland Scenic Byways video which are on the website. The catalog will continue to be digital with rack cards that have QR codes. The cards are being distributed at libraries and within the Park. The Spring/Summer catalog will be live on February 14th. Summer camps will be done in a similar way but on a trifold. A full page ad is being placed in Bethesda Magazine in the March issue.

There will be no full board meeting in March due to the ULI panel.

The next meeting is April 13th.

The meeting was adjourned at 8:55 pm.

Board of Directors Meeting
April 13, 2022
Glen Echo Park Partnership
7:00 pm on Zoom

Present: *Martha Morris (Board President), Bonnie Casper, Chris Fromboluti, David Greenbaum, Dan Hanlon, Heather Hanson-Rivas, Ken Hartman, Ronda Keys, Les Mardiks, Mara Mayor, Willem Polak, Irena Savakova, Mike Zangwill*

Absent: *Mayor Dia Costello, Samir Paul, Mary Gies (for Councilmember Friedson),*

Guests: *Gregory Grant (General Counsel – Shulman Rogers)*

Staff: *Katey Boerner, Jenni Cloud, Kathleen Duffy, Ama Mills-Robertson, Emily Rogers*

Martha Morris called the meeting to order at 7:04 pm.

Minutes

Les Mardiks motioned to approve the minutes from the previous meeting and Bonnie Casper seconded the motion. **Vote: February 9 Board Minutes approved unanimously.**
(See attachment: February 9, 2022 Board Meeting Minutes)

Treasurer's Report - Dan Hanlon

All profit/loss statements are in Dropbox. The Park is tracking slightly ahead of the budget, but will still have a loss for the year. *(See attachment: Financial Statements February 28, 2022)*

The Finance Committee recommends taking an additional \$150,500 as a SBA loan bringing the total \$300,500 if we are able to obtain the funds. The funds would be used as a reserve to provide stability as operations continue to return to normal post COVID. The Finance committee motioned to approve the Corporate Resolution dated April 3, 2022 authorizing the loan application for the additional \$150,500. Bonnie Casper seconded the motion. *(See attachment: Corporate Resolution SBA loan 2nd loan)*

Vote: Corporate Resolution SBA loan 2nd loan approved unanimously

Government Relations & Fundraising Report - Bonnie Casper

Montgomery County/Federal Meetings Update: Council staff had recommended removing the Park from the Federal Priorities List which is transmitted to our Federal delegation. However, the Council later unanimously approved keeping the Park on the list. Discussions are ongoing to determine if there is a path to transfer the Park to the County.

Fundraising: Gala fundraising efforts are ongoing. To date, \$74,260 of committed funds have been raised toward the goal of \$160,000. *(See attachment: Gala Fundraising Update 4.11)*

Gala Planning: The Carousel Carnival Gala (May 14th) will highlight the Partnership's 20th anniversary and 20 years of involvement from the County, and looking forward 20 years to future success and an improved Park. Paul Swartwood is creating the centerpieces which Dan Hanlon is underwriting. As soon as the centerpieces are completed, images will be posted. Dress

for the Gala is “creative cocktail” and Congressman Jamie Raskin is the honorary chair. *(See attachment: Gala Invitation)*

Long Term Planning & Design Task Force Report

Urban Land Institute Workshop: A presentation was made and the slides shared for ULI recommendations. Highlights of the report were discussed. ULI will issue the final written report in the next few months. Once completed, it will be distributed to the board. *(See attachment: Urban Land Institute Glen Echo Panel Presentation)*

Master Planning updates: Work continues with Leo A Daly firm. A visioning packet is being created as the first phase. Last week’s presentation of the “bones” of the masterplan was well received at a gathering of past board members. The vision for the Park will be part of a presentation at the Gala. *(See attachment: Master Plan Presentation 4/7/22)*

Board Governance & President’s Report - Martha Morris

Board Recruitment/Board Governance: Work continues on the Code of Ethics which the committee hopes to present to the Board before the end of the fiscal year. There are several vacant board positions and the committee is working to fill them in cohort groups (end of June, and winter). There is one County appointed seat open which has been posted. The committee is interviewing the recommended candidates. Nominations will be presented at the next meeting.

Board Officers FY23: The committee will recommend a slate of officers for next fiscal year at the next meeting. Please let the committee know if there are suggestions or if you would like to self nominate within the next 10 days.

The task list which shows what has been accomplished to date and what goals still remain has been updated. *(See attachment: FY22 Committee Tasks as of 04-08-2022)*

DEIA Task Force Report - Ronda Keys

Board training is scheduled for April 25th. Russell Fuggett/Jumla will provide a trainer for this program for our leaders. *(See attachment: DEIA Partnership Support Proposal)*

Facilities Committee Report - Dan Hanlon

Facility updates: The Park is gearing up for summer camps and a busy season. NPS is doing some preliminary work on the Clara Barton House and \$14 million has been authorized for the needed work. The Spanish Ballroom Historic Structures Report has not gone to contract yet.

A Resilient Maryland grant application was submitted and an answer is expected in a few weeks. Department of Energy grants are being investigated as a possible source of funding. Maryland Representative Marc Korman helped secure a State bond to repave the upper parking lot. Additional funding is also being sought to supplement the State funds.

Staff Report

Reports were presented by staff. Highlights included:

Staffing: The gallery manager position is currently advertised. Summer staff is also being hired to work the carousel, camps, and events.

Adventure Theatre's interim managing director is Jeanne Ellinport. They had to cancel an entire show run due to electrical issues. Puppet Co is doing really well ramping up and is experimenting with an evening adult event.

Program: Over 400 campers are registered to date for the 115 in-person camps this summer and the number is expected to increase. The first day of Spring and Summer registration had 790 registrations grossing slightly over \$200,000. The call for 2023 exhibitions is out. (*See attachment: Education Programs Report - January & February 2022*)

Facilities: The Carousel passed state inspection and will be opening for the season on April 30th. Board member assistance is needed at Carousel Day and the Washington Folk Festival to assist with information and answering public questions. (*See attachment: Facilities-Ops report - Feb-March 2022*)

Marketing: Information about upcoming events is available on the website, and is being pushed out on social media and through emails. The emails now have an easy share button. (*See attachment: Marketing Report 2022 Jan Feb Mar*)

Fundraising: The report includes a listing of all grants that were applied. If you find other opportunities, please forward them. (*See attachment: Development Staff Report Apr 2022*)

Old Business/New Business

No old or new business being brought forward, Bonnie Capser motioned for adjournment and Dan Hanlon seconded the motion.

The meeting was adjourned at 8:17 pm.

The next meeting is May 11th 7-8pm via Zoom.

Corporate Resolution
Glen Echo Park Partnership for Arts and Culture

Date: 04-13-2022

- a. The Board of Directors of the Glen Echo Park Partnership for Arts and Culture held a meeting on **April 13, 2022** after the original effective date of the SBA EIDL loan (6/7/2020) Loan Authorization Agreement.
- b. The Board of Directors authorized acceptance of the SBA EIDL loan **additional funding in the amount of one hundred fifty thousand and five hundred dollars(\$150,500.00) bringing the loan total to three hundred thousand dollars (\$300,500.00).**
- c. Our Executive Director, Katharine Boerner, was designated to represent the corporation and sign all contracts, loan agreements and other documents. She therefore signed this SBA loan document and was designated as our representative to sign the loan documents, which she did with our authority on 6/7/20. She has also signed additional documents with our authority for the additional funding on 4/10/22.

Signed

Irena Savakova, Secretary

Board of Directors Meeting
May 11, 2022
Glen Echo Park Partnership
7:00 pm on Zoom

Present: *Martha Morris (Board President), Bonnie Casper, Chris Fromboluti, David Greenbaum, Dan Hanlon, Ken Hartman, Ronda Keys, Les Mardiks, Mara Mayor, Angie McCarthy (for Councilmember Friedson), Samir Paul, Irena Savakova, Mike Zangwill*
Absent: *Mayor Dia Costello, Heather Hanson-Rivas, Willem Polak,*

Guests: *Gregory Grant (General Counsel – Shulman Rogers)*

Staff: *Katey Boerner, Kathleen Duffy, Jilna Kothary*

Martha Morris called the meeting to order at 7:08 pm.

Minutes

Dan Hanlon motioned to approve the minutes from the previous meeting and Bonnie Casper seconded the motion. **Vote: April 13 Board Minutes approved unanimously.**

(See attachment: Board Minutes_2022-04-13)

Fundraising Committee Report - Bonnie Casper

- *Gala Final Planning:* To date, \$123k has been raised of the \$160k goal. This does not include the auctions or Fund-a-Need. The Auction is projected to raise \$5k, but may go to \$10k. Two of the civil rights protestors will attend and County Executive Marc Elrich will present a proclamation. Catherine Leggett will do Fund-A-Need with Katey to fund the free events at the Park.
- Jilna Kothary stated that several of the auction items have been sold at the buy it now price and additional items are being uploaded to the online site. While many types of vaccine documentation will be accepted, the requirement will be enforced for the health and safety of everyone attending.

(See attachment: Board Update Carousel Carnival Gala in the Park 5.6.22)

FY23 Budget Presentation - Dan Hanlon

- Dan Hanlon and Katey Boerner presented the draft operating budget and the facilities/major maintenance budget. The operating budget for FY23 is a balanced budget. Both budgets were distributed to the board via dropbox and in an email. The Park has done well coming out of Covid and revenue is rebounding and expanding. Items not included in the budget require funds to be raised to cover the expenses. There was not a change in overall expenses, but revenue is now coming up to meet the expenses. The social dance program is taking longer to rebound and staff resources will be allocated to help bring in new dance groups and rebuild the revenue stream.
- Resident Artists are all paying rent and will be signing 2 year agreements in the next month that include an increase to cover inflation that goes into effect in January 2023. Resident Artist income is stronger and more stable with the increase in spaces rented by the Washington Revels and the Washington Conservatory.

- The facilities budget covers required major repairs. It is being funded from designated funds as well as other sources. The historic structures report expense for Spanish Ballroom is listed for informational purposes only - NPS is paying for and conducting the work.
- The second SBA loan requested was not funded due the volume of applications that were received.
- Audit is winding down and will be finished by the end of the month.

(See attachments: FY23 draft Operating budget summary, Facilities Major Maintenance Budget FY23, Budget Notes - FY23 Operating Budget)

Board Governance Report - Martha Morris

At the June meeting, the Board will vote on the board nominations as well as officers and the executive committee at-large member.

- The committee's report on Board of Directors nominees and nominations for Officers and the Executive Committee at-large member was presented. All board nominees were submitted by current board members. The nominees' resumes are available in Dropbox.
- The committee is working with a consultant to review the board structure and recruitment plan. Another cohort of nominations will be presented in January.
- There will be an additional appointment made by the County. The application recently closed. The County will be forwarding the Park the candidates to interview in conjunction with the County. The Park will then make the recommendations to the County Executive.
- It was noted that for individuals interested in serving on the board, it would be beneficial to have the individuals start with a committee. This will help them understand the Park and the Board's role.

(See attachment: GOVERNANCE REPORT for May 11, 2022)

Executive Director Report - Katey Boerner

Carousel Day was fabulous with 3,000 carousel rides and an estimated 4,000 attendees. Even though there were lots of wonderful performances, attendees were tightly wrapped around the carousel. Leo A. Daly architecture firm had representatives present who interacted with attendees to get planning ideas for the Park. The input received is being incorporated into a digital board that can be added to throughout the season. There will be additional ways for the public to give feedback about their vision for the Park. A new mural now sits in front of the original mural on the Bumper Car Pavilion. Summer season is ramping up with lots of exhibitions, camps, and free concerts.

Old Business/New Business

No old or new business being brought forward, Dan Hanlon motioned for adjournment and Chris Fromboluti seconded the motion.

The meeting was adjourned at 8:21 pm.

The next meeting is June 8th at 7:00pm.

Board of Directors Meeting
Glen Echo Park Partnership for Arts and Culture, Inc.
Date/Time: June 8, 2022 7:00-8:30 PM
Location: Glen Echo Park - Spanish Ballroom
7300 MacArthur Blvd Glen Echo, MD 20812

In attendance: Martha Morris (Chair), Bonnie Casper, Dia Costello, Chris Fromboluti, David Greenbaum, Dan Hanlon, Mary Gies (for Andrew Friedson), Gregory Grant, Ronda Keys, Les Mardiks, Mara Mayor, Samir Paul, Willem Polak, Irena Savakova, Mike Zangwill

Absent: Heather Hanson-Rivas, Ken Hartman Espada

Staff: Katey Boerner, Clara Ferrari, Susie Leong, Ama Mills-Robertson, Emily Rogers

There was discussion at the beginning of the meeting about the Washington Folk Festival (which had just finished the prior weekend). Dan Hanlon asked if there was a succession plan in place noting that the current organizers have been doing it for a number of years. Katey Boerner noted that a succession plan has been discussed and was in process prior to Covid. Martha suggested board members who attended provide feedback on potential improvement

1. .Approval of Minutes of May 2022 meeting

Motion unanimously approved to accept the minutes of May 11, 2022 GEP Board Meeting.

2. Financial Report/Audit & 990

There were two key items for the Board to approve – the FY21 990 and Audit and the FY23 Budget. Treasurer Dan Hanlon noted that the Audit had no issue

Motion unanimously approved to accept the FY21 990 and Audit.

The FY23 Budget reflects the current status of the Partnership. The major points were discussed at the May meeting. This is a break even budget - the first since COVID pandemic started. The Budget will be reviewed quarterly as we climb back to pre-pandemic numbers (back to the \$2M range). We will see how the dance and theater groups do in the coming months.

Motion unanimously approved to pass the FY23 Budget.

Katey told the Board that the County approved the cost sharing funds (\$67K) for the North Parking Lot (this will supplement the State bond bill for the parking lot). Dan Hanlon moved to approve the FY23 Facilities Budget.

Motion unanimously approved to pass FY23 Facilities Budget.

3. President's Report

Martha Morris reviewed the FY22 activities & tasks of the different Board committees. She asked that each Committee chair create a short report on the year's accomplishments with recommendations for work in FY23 and send it to her.

4. Governance Report

To replace board members who are coming off the Board, there will be a number of new Board members added. In 6 months additional members will be added. In addition, two County appointed members will be recommended by the County Executive and then approved by the County Council (Ronda Keys is up for renewal, and an additional new County-appointed member will be added). We expect to get approval in June/July. Board terms are different (3 year and 1 year terms) to ensure that there is continuity in Board leadership (to stagger when Board members leave). Three new Board members were proposed at this time (Ana Rasmussen has requested to be deferred to the next appointment round):

1. Philip Bay for a 3 year term
2. Mona Kishore for a 3 year term
3. Barbara Martin for a 1 year term

Motion unanimously approved to elect the proposed new board members.

The proposed slate of officers/Executive Committee for FY23:

- Martha Morris, President
- Irena Savakova, Vice President
- Ronda Keys, Secretary
- Dan Hanlon, Treasurer
- David Greenbaum, At Large
- Bonnie Casper, Past President

Motion unanimously approved to elect the FY23 Board officers.

Three Board members are leaving the Board after several years of service. Mara Mayor has served for 6 years and has brought extensive knowledge and experience in the arts and has been a constant supporter of our many public events. Les Mardiks has served for 6 years (brought on board by past board member Roy Green) and has brought expertise to the Finance Committee. Chris Fromboluti has served for 7 years (holding various officer positions) and has played a significant role in the master and architectural planning on the Long Range Planning Task Force. Chris plans to stay involved with the Task Force. And Mara will continue to volunteer.

The Board then presented Katey with a painting by resident artist Jordan Bruns (a gift from all Board members), to commemorate and to thank her for her 20 years of leadership at the Partnership. Martha particularly noted her leadership and hard work during the pandemic which was a difficult time.

5. Fundraising Committee

Bonnie Casper gave an update on the 2022 Gala which took place on May 14. The Gala netted just under \$90K in net revenue. This is more than past Galas have raised. Bonnie recognized Development Director Jilna Kothary for her work in making this Gala successful. She noted that Jilna stepped into the Gala planning as soon as she started at the Partnership and that her hard work, demeanor and positive attitude were appreciated by the Gala Committee.

We are waiting to hear back from some pending grant proposals and several will be submitted during the summer. For the Board Give/Get donation total amounts (total \$71K), the numbers are good given that we are still recovering from the pandemic.

Mike Zangwill presented the Partnership with a check from the Bannockburn Civic Association (\$1.9K) which is proud to support the Park.

Board feedback about the Gala:

- Honoring the protesters during the program was brilliant
- Speeches were long (after two years of not holding a Gala, this was expected)
- Performers (especially stilt walkers) were a big hit
- Centerpieces were special/unique

There was discussion about improvements for future years to make the gala more effective.

6. Advocacy Task Force (Government Relations)

There continues to be positive conversation with our elected officials about the needs for the Park. Things are moving forward to advance the Park's vision. Board members should meet with the new council members after the elections to brief them.

7 Facilities Committee

Dan Hanlon reported that they are looking at the Crystal Pool to assess its condition and potential future use. The North Parking lot funding has been approved from the State and County. The Park did not receive the State of Maryland Resiliency Grant that would have covered feasibility studies (for stormwater management, alternative energy). Frostburg State is the model for the program; Dan will be monitoring that project.

For the Clara Barton House, the County has told David Dise of the County that they are not looking at any other potential operators but plan to fold its operations into the County's contract with them (which will then be sub-allocated to the GEP Partnership). The NPS is holding a series of meetings to reduce the scope of the project from \$22M to \$14M (renovations approved for FY23). The Partnership will examine its needs, possible tenants/ideas. NPS may limit usage of what areas of the building can be used. Maintenance and operational funds will need to be planned as these are not available in the NPS or County budgets.

8. Long Range Planning Committee

Chris Fromboluti reported that the main project of the past year was the Urban Land Institute panel and evaluating the results of the panel. The 4 day workshop took a lot of effort (thank you to David Greenbaum for negotiating a very affordable fee). We have received the initial report and are waiting for a final report. For FY23, some key things for the Committee will be working on: conveying the Master Plan ideas and ULI recommendations to the NPS and Montgomery County - we have come a long way in 6 years in developing the conceptual outline; Clara

Barton House – what will happen with after \$14M renovation; next steps for the Master Plan on the part of GEP Partnership.

There was discussion about ULI's involvement after the final report. It is expected that ULI will continue to work with the Park to provide support for its recommendations.

9. DEIA Task Force

Ronda Keys reported that progress has been made this past year with a DEIA statement on the website, hiring of a consultant, the start of Board training and ED training. The next step is to provide staff and cooperator/resident group training. A link for the Board training will be re-sent to any board members who were not able to attend the first training.

10. Executive Director's Report

Katey reported on the success of the recent Washington Folk Festival (celebrating its 40th anniversary; the first WFF since 2019). Next up is Family Pride Day (June 11) in conjunction with Councilmember Evan Glass' office. In July there will be an event for Civil Rights/Social Justice on July 9 in partnership with Story Tapestries.

Programs

Ama Mills -Robertson gave an update on the upcoming art exhibitions, summer camps, and Labor Day Art Show (an e-blast will go out soon). Last year LDAS showcased 250 artists with over 600 pieces of art (the LDAS reception will be on 9/2; the show will run 9/3-9/5.) On June 10, 3 new gallery exhibits will open (Andy Yoder - Stone Tower Gallery, Glassworks - Popcorn Gallery, and Caitlin Gill - Parkview Gallery). Andy Yoder and True Respite Brewery are holding an event at True Respite - "Brews and Shoes" to promote his solo exhibit on June 12. Summer camps start June 20 at the Park. Kristina King has started as the new Gallery Assistant.

Events/Other

Emily Rogers reported on events and staffing/carousel.

More dance events are being scheduled and the free Thursday concert series starts June 16.

Laura Doyle has taken a new position so we are in search of a new events/venue manager. On June 10, Deloitte will be providing several (100+) volunteers to work around the Park doing various tasks (rebuilding picnic tables, painting, etc). Carousel ticket sales are doing well.

The meeting was adjourned at 8:30 pm